

## Students

### **Administrative Procedure - Administrative Transfer to Regional Safe School Program**

The Safe Schools Law allows the administrative transfer of *disruptive students*, defined to include suspension or expulsion eligible students in grades 6-12, to an alternative school program. 105 ILCS 5/13A.

The Ill. State Board of Education implements the Safe Schools Law as the Regional Safe Schools Program (RSSP), whose purpose is to increase safety and promote schools' learning environments while also meeting disruptive students' educational needs more appropriately and individually in alternative educational environments. The RSSP is administered by regional offices of education and intermediate service centers. For further information, including a regional safe school directory, see [www.isbe.net/Pages/Regional-Safe-Schools-Program.aspx](http://www.isbe.net/Pages/Regional-Safe-Schools-Program.aspx).

<b>Actor</b>	<b>Action</b>
Superintendent or designee	<p>Identifies a student subject to suspension or expulsion under 105 ILCS 5/10-22.6 who may be transferred to a regional safe school program (RSSP) established under 105 ILCS 5/13A-3. 105 ILCS 5/13A-4(a), amended by P.A. 103-473.</p> <p>Before the effective date of the transfer, provides the student's parent(s)/guardian(s) with information about the RSSP, including (105 ILCS 5/13A-4(b), added by P.A. 103-473):</p> <ol style="list-style-type: none"> <li>1. The specific nature of the curriculum;</li> <li>2. The number of students in the program;</li> <li>3. Any available services;</li> <li>4. The program's disciplinary policies;</li> <li>5. A typical daily schedule, and</li> <li>6. Any extracurricular activities that may be offered at the RSSP.</li> </ol>
Student Services Director, Building Principal or designee, and any other appropriate school personnel	<p>At the earliest time following the effective date of the student's transfer, convene a meeting with appropriate personnel from the RSSP, the student, and the student's parent(s)/guardian(s) to develop an alternative educational plan (AEP) for the student. 105 ILCS 5/13A-4(c), added by P.A. 103-473.</p> <p>The AEP must include, but is not limited to (<u>Id.</u>):</p> <ol style="list-style-type: none"> <li>1. The duration of the AEP, including a date after which the student will be returned to their regular education program in the District;</li> <li>2. Specific academic and behavioral components;</li> <li>3. A method and time frame for reviewing the student's progress and for transitioning the student back to their regular education program in the District; and</li> <li>4. A transition meeting between the District, RSSP, student, and student's parent(s)/guardian(s), at least 30 days prior to the date the student will be returned to their regular education program in the District.</li> </ol> <p>The date after which the student will be returned to their regular education program in the District cannot be extended over objection of the student's parent/guardian. 105 ILCS 5/13A-4(d), added by P.A. 103-473.</p> <p>The date may only be extended upon written agreement by the District, the RSSP, and the student's parent/guardian. 105 ILCS 5/13A-4(e), added by P.A. 103-473.</p>

Actor	Action
RSSP Personnel	<p>If the student or the student's parent(s)/guardian(s) are unable to attend the AEP development meeting, offer the student and the student's parent(s)/guardian(s) a meeting within 30 days after the effective date of the student's transfer to discuss and provide input on the AEP. 105 ILCS 5/13A-4(c), added by P.A. 103-473.</p> <p>Continues to implement a student's Individualized Education Program (IEP), if any, unless the IEP is modified in accordance with 105 ILCS 5/14. 105 ILCS 5/13A-4(f), added by P.A. 103-473.</p>

Reviewed:

Adopted: June 10, 2024

Revisions Adopted