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## Operational Services

### **Exhibit - Cardholder's Statement Affirming Familiarity with Requirements for Using District Credit and/or Procurement Cards**

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Cardholder's name

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Cardholder's address

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Cardholder's position

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Name of individual who authorized issuance of card.

I affirm that I am familiar with the Board's policy on using credit and procurement cards, that I understand my responsibilities regarding the use of such cards, and that I agree to adhere to all requirements regarding such cards.

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Cardholder's signature

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Date

I provided a copy of this Statement along with a copy of Board policy 4:55, *Use of Credit and Procurement Cards*, to the cardholder who signed this statement.

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Office personnel signature

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Date

Reviewed: October 21, 2024  
Adopted: November 18, 2024  
Revisions Adopted: